Sample letter

Dear Family,

Minnesota Valley Unitarian Universalist Fellowship (MVUUF) has played an important part in my life and I would like to support the church with a personal legacy gift and I ask you to be sure that any memorial funds would be donated to MVUUF and directed to the endowment fund.

Please be sure that $XXXX or XX% of my estate is sent to MVUUF to finish paying any remaining current pledge amount with the remainder earmarked for the endowment fund or to support special activities as noted here or in other documents such as my will or beneficiary assignments.

Community is so important, and I found a community at MVUUF. Thank you for doing this for me.

Signed here\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dated here\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

sustenance